

Updated: September, 2014

Bylaws for The Zeta Sigma Chapter Of Alpha Phi Omega

Preamble:

Name:

The name of this organization is the Zeta Sigma chapter of Alpha Phi Omega (APO), National Coeducational Service Fraternity. It was chartered May 24, 1948 and re-established in 2007 on the campus of the University of Delaware, Newark, Delaware, as a chapter of Alpha Phi Omega.

Purpose:

The purpose of this Fraternity shall be to assemble college students in a National Service Fraternity in the fellowship of the principles of the Boy Scouts of America as embodied in its Scout Oath and Law: to develop Leadership, to promote Friendship, to provide Service to humanity, and to further the freedom that is our national, educational, and intellectual heritage.

Article I: Membership

Section 1:

The organization agrees to adhere to all policies and procedures of the University and all local, state, and federal laws. Members will become acquainted with policies and procedures in the Official student handbook and other policies and procedures provided by the University. This organization is a viable, functioning organization, composed of at least six full time undergraduate students and we do not discriminate on the basis

of race, color, national origin, sex, disability, religion, age, veteran status, gender identity or expression, or sexual orientation.

Section 2:

A Member shall be any student who has been formally inducted by a chapter of the Alpha Phi Omega Fraternity.

Section 3:

Active membership in this chapter may be granted only to students duly enrolled at the University of Delaware who orient themselves to the ideal of Alpha Phi Omega.

Section 4:

New members shall be inducted according to the official ritual of the national fraternity and in compliance with all applicable laws.

Section 5:

There exist in this chapter the following types of membership stated in these bylaws, with requirements, as set forth in the membership policy.

Clause 1:

An ACTIVE Brother is one who is enrolled as a full-time, matriculated undergraduate student with the University of Delaware. Students enrolled must be in good standing with the University of Delaware. From here on in, the active brothers as a whole will be referred to as the brotherhood.

Clause 2:

An INACTIVE Brother is one who is no longer affiliated with the chapter.

Clause 3:

A PLEDGE is a full-time, matriculated undergraduate student with the University of Delaware. All students need to be in

good standing with the University of Delaware and inducted into the probationary pledge period.

Clause 4:

An ALUMNI BROTHER is a Brother of the chapter who has graduated from the University of Delaware or who has an honorable separation from the University of Delaware.

Clause 5:

Chapter Honorary Members are outstanding members of the community. Honorary membership is conferred upon a candidate after confirmation by a 4/5-majority vote of the active membership at any regular meeting in which a quorum prevails.

Clause 6:

A FACULTY, COMMUNITY and/or ACOUTING AND YOUTH SERVICES ADVISOR is one who is associated with either the national fraternity or with this chapter and who serves this chapter in an advisory capacity.

Clause 7:

An ASSOCIATE BROTHER is a member who finds it necessary to cease full involvement in Chapter affairs, because of other commitments of time and effort, and who petition the Chapter for Associate Membership.

Article II: Disciplinary Terms

Section 1:

Disciplinary actions may be taken against a brother by the chapter for violations of the chapter or national policy or bylaws, violations of the federal, state, local, or university laws, or actions,

which would deface the brotherhood.

Section 2:

The rights of the accused shall not be violated during the time from a request of a brother for action to be taken by the executive board until the time of end result action taken by the executive board or chapter.

Clause 1:

The accused shall be aware that:

1. They have the right to request a judiciary committee to be assembled to review the case in an objective way. This judiciary committee will be composed of the chapter President, the Sergeant-At-Arms, three impartial brothers (see policy for further explanation) and if applicable, the executive member with whom the situation concerns.

- a. Prior to the report of the judiciary committee, no one, directly or indirectly involved, shall solicit advice or garner support from the chapter.

- b. The accused has the right to speak in his own defense following the report of the judiciary committee.

- c. Discovery of findings by the judiciary committee shall occur no more than one week prior to the next executive board meeting at which the committee will be reporting

2. Any and all evidence pertaining to the situation which may be acquired from social media can and will be used in correlation to assessment of the situation.

Clause 2:

If the rights of the accused are violated, as determined by a 2/3 vote of the executive board, the charge(s) will be dismissed with jeopardy attached.

Article III: Officers

Section 1:

In order to be eligible for any chapter office, an individual must be an active brother in good standing in addition to being in good academic standing with the university at the time of elections. They must maintain active status during the time of office and must maintain full time status with the University of Delaware.

Section 2:

Nominations for each election shall be held at least 2 chapter meetings prior to elections where quorum prevails.

Section 3:

Each election shall be held at least 5-8 weeks before final examinations of each spring semester for the following academic year. Final nominations will be accepted from the floor during the election meeting.

Section 4:

Each elected or appointed officer shall have the authority to appoint a committee for which he, or a designated appointee, shall serve as chair and whose purpose may be to share the workload of the office or to assist with specific duties within the realm of the office. In the absence of the chair, a member of the committee may speak in their place.

Section 5:

All officers shall be installed according to the installation ceremony provided by the National Fraternity prior to the last day

of classes.

Section 6:

The elected officers, duties and qualifications shall be as follows:

Clause 1: President

- a. Must be active within the chapter for a minimum of two semesters.
- b. To serve as presiding officer at all regular, special and emergency chapter meetings and at meetings of the Executive Board and to serve as a Brother of the Advisory Committee.
- c. To appoint committees necessary for efficiency in carrying out the programs of the chapter.
- d. To serve as ex-officio Brother of all committees.
- e. To see that the chapter is operated in conformity with the policies set forth in the National and Chapter By-laws.
- f. To perform such other duties as their office may require.
- g. To be the official spokesperson and representative of the brotherhood.
- h. To appoint a replacement to any elected or appointed office in which the officer serving choosing to resign, is impeached, or is placed on probation before the end of their term of service. Follow the procedure for officer vacancy listed in Article V.
- i. To complete a mandatory training period prior to installation. The current president shall determine the length and trainer of this period.
- j. To inform the Executive Board whenever a brother needs to be placed on probation.

Clause 2: Service Vice President

- a. Must be active within the chapter for a minimum of two semesters.
- b. To organize and conduct all service projects successfully in coordination with other activities of the chapter through the Executive Board.
- c. To keep an accurate and up to date record of each Brother's participation in projects during the semester.
- d. To perform all presidential duties in the absence of the president.
- e. To carry out other such assignments as the president may prescribe.
- f. To submit a tentative schedule of projects to the fraternity at the beginning of the semester.
- g. To appoint the chairman and committees necessary for carrying out the service programs of the chapter, with the president's approval, and to refer these positions to the chapter at the beginning of the semester.
- h. To complete a mandatory training period prior to installation. The current president shall determine the length and trainer of this period.
- i. To inform the Executive Board whenever a brother needs to be placed on probation.

Clause 3: Membership Vice President

- a. Must be active within the chapter for a minimum of two semesters.
- b. To organize and coordinate all Rush, Induction, and Activation events successfully.
- c. To approve and oversee all events and actions undertaken by the inter chapter relations chair.
- d. To act as a liaison to any group or organization deemed appropriate by the president and/or brotherhood.

- e. To carry out other such assignment as the president may prescribe.
- f. To act as president in the absence of the president or service vice president.
- g. To act as a liaison between the chapter members and the Executive Board to settle conflicts that may arise which are not recognizable between brothers.
- h. To work with the treasurer to insure that the national office receives all necessary pledge membership applications and fees for all new pledges and new brothers.
- i. To appoint and train the pledgemaster(s) at the end of each semester for the following semester and to approve, oversee, and assist all events and actions undertaken by the pledgemaster(s).
- j. To provide assistance to the secretary when updating and maintaining the roster when necessary.
- k. To complete a mandatory training period prior to installation. The current president shall determine the length and trainer of this period.
- l. To inform the executive board when a brother needs to be placed on probation.

Clause 4: Fellowship Vice President

- a. Must be active within the chapter for a minimum of one semester.
- b. To promote a spirit of close fellowship among chapter members.
- c. To be responsible for planning and executing a well rounded program of fellowship and social events in conjunction with any appointed committees.
- d. To assist the treasurer in keeping recording of allocated social funds.

- e. To carry out other such assignments as the president may prescribe.
- f. To complete a mandatory training period prior to installation. The current president shall determine the length and trainer of this period.
- g. To inform the Executive Board whenever a brother needs to be placed on probation.

Clause 5: Philanthropic Event Coordinator

- a. Must be active within the chapter for a minimum of one semester.
- b. To coordinate with other activities of the chapter through the Executive Board, at least one campus wide event per semester that either promotes the awareness of a cause, or raise funds for an outside, non-university sponsored, philanthropic organization.
- c. To act in conjunction with the Service Vice President to further the service program of the chapter.
- d. To see that all events/projects are organized and conducted successfully and to act in the absence of the project chairperson.
- e. To carry out other such assignments as the President may prescribe.
- f. To submit a tentative schedule of events/projects to the fraternity at the beginning of the semester.
- g. To appoint the chairman and committees necessary for carrying out the service programs of the chapter, with the Presidents approval, and to refer these positions to the chapter at the beginning of each semester.
- h. Refer to the Operations Policy for a directive on how to vote on a philanthropy.

- i. To complete a mandatory training period prior to installation. The current president shall determine the length and trainer of this period.
- j. To inform the Executive Board whenever a brother needs to be placed on probation.

Clause 6: Treasurer

- a. Must be active within the chapter for a minimum of two semesters.
- b. To receive all money of the chapter and keep an accurate record thereof.
- c. To deposit funds within the University of Delaware designated chapter bank account.
- d. To make all payments of chapter accounts upon authorization of the executive board.
- e. To be diligent in the collection of initiation fee and chapter fees and assessments.
- f. To reimburse brothers for approved, chapter funded assets.
- g. To keep an accurate written record of payments made by each individual brother of the chapter.
- h. To transfer the funds due to the National fraternity in a prompt manner.
- i. To report on the condition of the chapter treasury at chapter meeting and at Executive Board meetings.
- j. To have the financial books of the chapter audited at the end of his term.
- k. To be responsible for ordering Alpha Phi Omega materials and merchandise for the brotherhood, collect money, and send payments.
- l. To complete a mandatory training period prior to installation. The current president shall determine the

length and trainer of this period.

m. To inform the Executive Board whenever a brother needs to be placed on probation.

Clause 7: Secretary

a. Must be active within the chapter for a minimum of one semester.

b. To keep accurate, written records of the proceedings of all chapters meetings on file and to have such records accessible to the brotherhood.

c. To keep an accurate record of attendance at chapter meetings.

d. To notify members the time and place of special and emergency meetings, projects, social events and to issue special invitations to such events when required.

e. To carry on correspondence with the National Office.

f. To maintain an official copy of the By-laws.

g. To maintain a current roster of the members of the chapter with membership numbers in coordination with Membership Vice President.

h. To head the newsletter committee.

i. To carry out other such assignments as the President may prescribe.

j. To maintain an updated chapter e-mail list.

k. To complete a mandatory training period prior to installation. The current president shall determine the length and trainer of this period.

l. To inform the Executive Board whenever a brother needs to be placed on probation.

Clause 8: Sergeant-at-Arms

- a. Must be active within the chapter for a minimum of two semesters.
- b. To guard the portal and perform such disciplinary and parliamentary procedures as our deemed necessary by the President.
- c. To distribute ballots on all occasions when voting is done in writing and to take charge of the counting of votes with an impartial observer.
- d. To be responsible in taking inventory, keeping a count of chapter equipment and property and providing such records to the Treasurer.
- e. To be responsible for the actions of the chapter and the impression the chapter gives to the community.
- f. To head all investigations for disciplinary probations, suspensions, and impeachments.
- g. To coordinate Risk Management events.
- h. To place brothers on probation who have directly violated any clause of the Chapter's Bylaws, National's Bylaws, or the Operations Policy, or who have not acted in ways which the brotherhood or executive board feel do not align with the core values of Alpha Phi Omega.
- i. To ensure that chapter meetings are run by Roberts Rules.
- j. To ensure that brothers follow all sections of the Operations Policy.
- k. To complete a mandatory training period prior to installation. The current president shall determine the length and trainer of this period.
- l. To inform the Executive Board whenever a brother needs to be placed on probation.

Clause 9: Scouting Chair

- a. Must be active within the chapter for a minimum of one semester.
- b. To assist in the recruitment of members from local scout organizations.
- c. To collaborate with local scout leaders in planning scouting events for the chapter.
- d. To complete a mandatory training period prior to installation. The current president shall determine the length and trainer of this period.
- e. To inform the Executive Board whenever a brother needs to be placed on probation.

Clause 10: Inter-chapter Relations

- a. Must be active within the chapter for a minimum of one semester.
- b. To serve as the liaison and coordinator between our chapter and other chapters on a sectional, regional and national scale.
- c. To attend sectional, regional, and national conventions
- d. To coordinate travel plans between brothers attending these conventions and other inter-chapter events
- e. To coordinate at least one inter-chapter event per semester to be sponsored by the Zeta Sigma chapter with the intent of inviting brothers from other chapters
- f. To generate and raise funds for all inter-chapter events
- g. On behalf of the chapter, offer assistance and support to new chapters and interest groups
- h. To train his successor before vacating office
- i. To inform the executive board whenever a brother needs to be placed on probation

Clause 11: Public Relations

- a. Must be active within the chapter for a minimum of one semester.
- b. To advertise and promote Alpha Phi Omega and its events to the campus and to the public
- c. To oversee all advertising for the semesterly philanthropic event in collaboration with the Philanthropic Event Coordinator
- d. To collaborate with the Membership Vice President in recruiting new members and to act as a co-partner in planning the rush process and dividing all associated responsibilities each semester
- e. To communicate the happenings of the Zeta Sigma Chapter with the National Office, in the form of photos and written press releases as requested
- f. To design and order Alpha Phi Omega merchandise and apparel for the Chapter in collaboration with the Treasurer at least once per semester
- g. To ensure the image of the Chapter is perceived in a positive light in collaboration with the Executive Board
- h. To mitigate any negative public reactions to the Chapter
- i. To inform prospective service groups and organizations about our chapter
- j. To maintain social media accounts to promote the Chapter, or, appoint a brother to manage these accounts.
- j. To train his successor before vacating office
- k. To inform the executive board whenever a brother needs to be placed on probation

Section 7:

The President will appoint the appointed officers, with the exception of the Pledgemaster(s) who will be appointed by the Membership Vice President. Their duties shall be as follows:

Clause 1: Historian

- a. To keep records of the chapter's history
- b. To update chapter scrapbooks
- c. To obtain and store chapter archives
- d. To keep on file a permanent record of all active, inactive, honorary, advisory and alumni members in the archives of this chapter.
- e. To maintain and update the chapter's family tree in coordination with the Webmaster if applicable

Clause 2: Alumni Relations

- a. To keep record of alumni brothers
- b. To send the newsletter to alumni brothers.
- c. To ask for donations from alumni brothers when appropriate.
- d. To organize alumni events.

Clause 3: Webmaster

- a. To maintain the university chapter website and all social media platforms.
- b. To assist the historian in maintaining and updating electronic copies of the family tree.

Clause 4: Pledgemaster(s)

- a. To give all pledges the opportunity to learn the fundamentals of Alpha Phi Omega and to grasp the spirit of this fraternity before their Activation into active membership.
- b. To coordinate all pledge functions with the other programs of the chapter through the Executive Board.
- c. To play an active role in the rush process.
- d. To submit a tentative schedule of pledging to the chapter at the beginning of each semester.
- e. To continuously update the brotherhood of the pledges status in completing pledging and to bring attention to the deficiencies of any pledge to the Executive Board.
- f. To carry out other assignments as the Membership Vice

President may prescribe.

g. To be responsible for the promotion and preservation of all chapter traditions in relation to pledging.

h. Must be an active brother in good standing for at least one semester.

Section 7:

The term of elected officers shall be one academic year. The term of appointed officers shall be one academic semester.

Section 8:

The chapter shall have the power to impeach any of its elected officers for just cause following an investigation by the Sergeant-at-arms or the investigator appointed by the President. The motion for impeachment may be presented at a regular meeting or quorum prevails. Notice of the motion must be sent to the brotherhood not less than 7 days before the vote on the charges. The hearing on the charges and vote on impeachment may not occur less than 7 days after the motion was made. The accused shall have the opportunity to speak to the brotherhood following the report from the Sergeant-at-arms. Upon a $\frac{3}{4}$ affirmative vote of the active brotherhood at a special meeting presided by the advisor the officer shall be removed from his office.

Section 9:

The brotherhood has the right to override the decisions of any individual officer or the Executive board by a $\frac{3}{4}$ vote at any meeting in which a quorum prevails.

Section 10:

Resignation of an officer position

Clause 1:

President has the power to appoint a replacement to an elected or appointed position in which the officer chooses to resign.

Clause 2:

In the case of a resignation the officer must submit an official letter to the Executive Board informing them of their decision to resign.

Clause 3:

Upon receiving this letter, the Executive board will consider resignation from their position as permanent.

Clause 4:

After resigning, brothers will remain active brothers unless they choose otherwise.

Article IV: Advisors

Section 1:

The advisors of this chapter shall be at least 1 Faculty advisor, 1 Faculty/Staff advisor, 1 Scouting and Youth Services advisor and 1 Community advisor as deemed by the brotherhood.

Section 2:

All advisors must be annually approved by the brotherhood during the fall semester, and any new advisor must be sworn in within 1 semester of approval according to the national ritual. The Advisory Board must meet at least once a semester.

Section 3:

The duties of the Advisory chair are as follows:

- a. To serve as an ex-officio on the Executive board.
- b. Will serve as a head of the advisory board committee.
- c. To coordinate the Advisory Board meetings.

Section 4:

The duties of the Faculty advisor are:

- a. To encourage the development of highly fraternal and scholarly standards.

- b. To assist the chapter in planning and carrying out projects.
- c. To serve as an advisor of any committee upon request.
- d. To serve as a personal advisor on chapter meetings at all times.
- e. To assist the chapter by any means appropriate in membership extensions
- f. To aid in extending Alpha Phi Omega to other campuses.
- g. To be willing to attend any formal or semi-formal events or find an adequate substitute.

Section 5:

The duties of the Scouting and Youth Services advisor are:

- a. To give counsel and advice regarding scouting and youth relationships.
- b. To encourage high fraternal and scouting standards.
- c. To assist the chapter in planning and carrying out project which are in the interest of the scouting movement and the scouting community at large.
- d. To assist in contacting former scouts and youth organization members as prospective members.

Section 6:

The duties of the Community advisor are:

- a. To give counsel and advice regarding community relationships
- b. To encourage high fraternal and community standards.
- c. To assist the chapter in planning and carrying out projects which are interest in the community at large.

Section 7:

All advisors may be selected by a $\frac{4}{5}$ affirmative vote of membership at any meeting where a quorum prevails.

Article V: Nominations, Elections, and Appointments

Section 1:

Elections shall be run according to the following procedure:

- a. All ballots must be validated by the Sergeant-at-Arms.
- b. The officers shall be elected in the order in which they are listed in Article III.
- c. Elections are to be presided over by the current president.
- d. Elections shall be run according to Roberts Rules. Elections procedures are further detailed in the Operations Policy.

Section 2:

Upon the vacancy of the office of the President, policy and function decisions will be made by the Executive board. Regular, special, and emergency meetings will be presided over by the Service Vice President.

Section 3:

In the event of vacancy of elected office, the President has the power to appoint a brother to that position until a special election can be held which should occur at the next scheduled meeting with quorum.

Section 4:

A special election will be conducted in accordance with the usual election procedures. Roberts Rules.

Article VI: Meetings**Section 1:**

The regular meetings of the chapter will be held in such a time and place as the Executive Board may direct.

Section 2:

Special meetings of the chapter may be called by the president or by $\frac{2}{3}$ of the executive or upon written request of $\frac{1}{3}$ of the active membership. The president must call a special meeting to be held

within 15 days of such a request. A notice of all such special meetings shall be sent to active brothers no less than 7 days in advance of the meeting.

Section 3:

Emergency meetings may be called by the president or upon $\frac{2}{3}$ or the executive board or $\frac{1}{3}$ of the active brotherhood. A quorum must be present in order to transact fraternity business. An attempt must be made to contact every brother.

Section 4:

All meetings shall be transacted according to Robert's Rule of order, (the most recent edition). If these rules conflict with fraternity rules, the fraternity rules shall stand.

Section 5:

A quorum at all regular, special, and emergency meetings of this chapter shall be 50% of the active membership plus 1.

Section 6:

All members, advisors, and invited guest shall have the right to attend all fraternity meetings unless that right has been revoked by the chapter or in cases of a closed meeting.

Section 7:

All brothers have the right to speak at fraternity events, however, only active brothers have the right to vote. All brothers will wait until being recognized by the presiding brother before speaking.

Article VII: Executive Board

Section 1:

The executive board shall consist of all elected officers and a representative of the advisory board with the chapter president acting as chairperson.

Section 2:

The executive board shall be called together at the discretion of the president or the written request of any two members of the board

Section 3:

Any brother of the executive board may invite another brother of the fraternity to an executive meeting. This person shall be given the opportunity to participate in the discussion, but may not have a vote.

Section 4:

The duties of the executive board shall be:

Clause 1:

The executive board shall be responsible for carrying out the regular business of the chapter during intervals between chapter meetings.

Clause 2:

The executive board is responsible for carrying out regulations, policies, and activities approved by the chapter, through regular channels as indicated in the duties of the officers of the chapter.

Clause 3:

The executive board shall advise the president in coordination of all chapter activities.

Clause 4:

The executive board shall have the power to act for the chapter in cases of an emergency for which the entire chapter cannot be convened for an emergency meeting.

Clause 5:

The executive board shall have the power to override the president by a $\frac{2}{3}$ of the executive board with quorum excluding the president.

Clause 6:

The executive board will meet with the appointed officers within the first two weeks of the semester to explain the duties of the appointed officers.

Clause 7:

All decisions of the executive board will be decided on by an affirmative $\frac{2}{3}$ majority vote of the executive board with quorum.

Clause 9:

The executive board shall organize the brotherhood policies at the start of each semester which shall outline expectations regarding the organization, management, and conduct within the chapter. This document shall be submitted to the chapter no later than one week after the first day of class each semester. A $\frac{2}{3}$ majority vote of active membership in a meeting where quorum prevails is required to adopt the brotherhood policies.

Article VIII: Finance

Section 1:

The chapter dues for active membership will be determined at the end of each semester and be paid within the first month of the following academic semester. Extensions shall be granted upon the discretion of the treasurer. Article 8, section 2, will take effect at the start of the Fall semester of the year 2013.

Section 2:

Each person becoming an active brother to the chapter shall be required to pay the national pledge-ship and membership fees before Induction into the brotherhood. In addition, there shall be chapter dues which must be paid to the chapter before Induction into the

brotherhood. Fall semester pledges pay Fall semester chapter dues. Spring semester pledges pay Spring semester chapter dues.

Section 3:

Assessments may be levied on the chapter by the affirmative vote of $\frac{3}{4}$ of the active brotherhood of the chapter present at a meeting where a quorum prevails.

Section 4:

A statement of dues, fees, and assessments shall be 3 weeks prior to the payment deadline. Statements shall be issued monthly for accounts.

Section 5:

All receipts handled for the National Fraternity and orders for supplies shall be carefully separated, either by deposit or adequate bookkeeping and accounting as determined by the Executive Board so that those revolving funds will not be used by the chapter.

Section 6:

The chapter shall conduct at least one fundraiser each semester.

Section 7:

At the time of a committee formation, a request may be made for a standard operating budget, the final amount of which is decided upon by a majority vote of the Executive Board.

Section 8:

Expenses not covered in a standard operating budget are to be expected. In order for reimbursements to be made, the Treasurer or Executive Board must approve expenditures prior to the purchase of item or signing of contracts.

Clause 1:

Expenditures totaling less than \$30 must be approved by the Treasurer.

Clause 2:

Expenditures totaling between \$30 and \$500 must be approved by a majority vote of the Executive Board.

Clause 3:

Expenditures totaling more than \$500 must be approved by a $\frac{2}{3}$ vote of the Executive Board.

Article IX: Awards

Section 1:

The Chapter shall establish an Awards Committee.

Clause 1:

The Awards Committee shall consist of members not graduating in the semester in which the committee will meet and with a Brother appointed by the President serving as the chairperson.

Clause 2:

The Awards Committee shall consider all awards, except the Spring Pledge Class Namesake, for each graduating Brother as well as alumni, advisors and honorary members who are nominated. The Awards Committee will make the final decision on award recipients.

Clause 3:

The Awards Committee shall consider recommendation letters, resumes of fraternity service and any other supporting documentation that may be deemed pertinent for all graduating members and nominees.

Clause 4:

The Awards Committee shall meet in each semester in which there are graduating seniors and/or in which nominations have been made for alumni, advisors or honorary members.

Section 2:

The Berwyn N. Fragner award is given to a Brother based on their career leadership to the chapter.

Section 3:

The Randall A. Smith Friendship award is given to a Brother based on exemplary characteristics of friendship shown throughout their career in the chapter.

Section 4:

The William G. Bush III Service Award is given to a Brother based on career service to the chapter.

Section 5:

The J. Franklin S. McMullan Award is based solely on a brother's service, leadership, and any other outstanding characteristic shown during their career with the chapter.

Section 6:

The Chapter Distinguished Service Key is the highest chapter award that may be bestowed upon a Brother. The Distinguished Service Key is given to any graduating senior or alumni based on their career service to the chapter.

Clause 1:

Award criteria are the following:

- A. Distinguished service on a Chapter level, that is, making an outstanding and unique contribution to the Chapter as a whole.
- B. Exemplifying and furthering, in demonstrable ways, the principles of leadership, friendship and service.
- C. Making a sustained contribution in a leadership role over a period of time.

Section 7:

The Spring semester Pledge Class Namesake is bestowed upon a person based on either their service to the chapter or fraternity or on their exhibition of the ideals held by Alpha Phi Omega.

1. Nominations are to be made from the floor during any regular meeting towards the end of the fall semester where quorum prevails.
2. Elections are to be done by secret ballot and presided over by the Sergeant at Arms.
3. The Brother nominating the candidate may speak on the candidate's behalf. The nominee must leave the room at this time if present.
4. The floor is opened to discussion.
5. The award is granted by majority vote during the same meeting as nomination.

Article X: Amendments

These Bylaws may be amended at any regular meeting of the chapter where quorum prevails based on a majority vote of the active brotherhood providing that the amendment has had the consideration of the Executive Board and has been submitted to the chapter within 7 days of the meeting. All proposed amendments must be submitted to the National Fraternity, the advisor, and to a university representative for approval before becoming effective. Electronic or written copies of the amendments must be distributed to active brothers within 2 weeks of its passing.

