

12/1/17

**Epsilon Eta  
Environmental Fraternity  
Mu Chapter at University of Delaware  
Constitution**

**ARTICLE I - Name**

- The official name shall be Epsilon Eta, Environmental Fraternity, Mu Chapter at the University of Delaware, hereafter referred to as Epsilon Eta Mu.

**ARTICLE II - Purpose**

- The purpose of Epsilon Eta is to create a networking environment that enables members to utilize the fraternity's resources as they pursue their postgraduate plans in environmental fields. Our goal is to bridge the gap between undergraduates and professional environmental fields here in Delaware. We seek to expand resources for students pursuing environmental careers in the greater University of Delaware community. In this process, we strive to foster a conscious awareness of the intrinsic relationship between people and the environment through academics, the community, and service. We seek to develop a more robust network of students, professors, researchers, employers, and agencies to more effectively deal with the realities of the ways anthropogenic interaction with the environment produce adverse effects on our planet.

**ARTICLE III - Affiliation With Other Groups**

- *Section 1* - Epsilon Eta Mu shall seek to foster unofficial academic, professional, and social relationships with other University of Delaware clubs
- *Section 2* - Epsilon Eta Mu shall also seek to form academic relationships with various departments within the University of Delaware.
- *Section 3* - Epsilon Eta Mu shall seek to form professional relationships with local businesses interested or involved in sustainability and both local and national environmental nonprofit organizations.

**ARTICLE IV - Qualification/ Criteria for Selecting Membership**

- *Section 1* - The membership shall be divided into six classes: regular, associate, graduate, honorary, alumna/alumnus, and corporate. In accordance with Title IX, Epsilon Eta is a non-discriminating organization that does not discriminate on the basis of race, color, national origin, age, marital status, sex, sexual orientation, gender identity, gender expression, disability, religion, height, weight, or veteran status.
- *Section 2* - Regular Member:
  - a. Shall have completed at least 1 full semester of a four-year curriculum or its equivalent.
  - b. Shall have declared a major or minor in one of the following departments:
    - i. College of Agriculture and Natural Resources

- ii. College of Arts and Sciences
- iii. Alfred Learned College of Business and Economics
- iv. College of Earth, Ocean, and Environment
- v. College of Education and Human Development
- vi. College of Engineering
- vii. College of Health Sciences.

- c. Student must demonstrate a strong interest in pursuing an environmental field or presents the possibility of having a profound contribution to the fraternity via a section in the application.
- d. Only regular members may hold the constitutionally specified chapter offices, vote during chapter meetings, or represent the chapter.
- e. Applications will be reviewed at the beginning of each semester by an admissions committee consisting of Epsilon Eta Mu regular members. If a motion is passed by a majority vote of current regular members or member enrollment has increased to a large extent, member admission may be limited to fall semester.
- f. Membership is intended for students pursuing a career relating to environmental sciences, ecology, or sustainability with regard to policy, law, health, engineering, business, and architecture.
- g. Member's rushing must have at least a 2.25 cumulative GPA.
- h. In order to remain an active member you must maintain a cumulative GPA of at least a 2.25.
- i. To hold a chairman and/or an e-board position members must have at least a 2.25 cumulative GPA.

#### **ARTICLE V- *Non-Discrimination Clause***

- The organization agrees to adhere to all policies and procedures of the University and all local, state, and federal laws. Members will become acquainted with policies and procedures found on the University Student Centers website (<http://www.udel.edu/usc/policy.html>) and the Student Guide to Policies (<http://www.udel.edu/stuguide/>). This organization is viable, functioning, composed of at least six full time undergraduate students, and adheres to the University of Delaware's Non-Discrimination/Title IX policies (<http://www.udel.edu/aboutus/legalnotices.html>).

#### **ARTICLE VI- *Anti-Hazing Clause***

- Members will become acquainted with policies and procedures found in the Student Guide to Policies (<http://www.udel.edu/stuguide/>). This organization is viable, functioning, composed of at least six full time undergraduate students, and adheres to the University of Delaware's Hazing Policy (<http://www1.udel.edu/stuguide/16-17/code.html#hazing>).

- Hazing is defined as any action taken toward, or circumstance directed at, one or more students, which action or circumstance exposes such student(s) to unpleasant, harassing, embarrassing, degrading or hazardous conditions, the endurance of which is intended to be a condition upon which the student(s) may become a member of, or participate with, any group, regardless of whether the group is recognized by the University or has been formally organized.

## **ARTICLE VII- Officers**

- *Section 1- Officers*
- The executive board shall consist of 2 Co-Presidents a Treasurer, Secretary, and Public Relations chair.
- *Section 2 - Qualifications for Officers*
- All officers (or executive board members) must be full time matriculated undergraduate students at the University of Delaware with a minimum GPA of 2.25. Any potential officer must be able to complete a full academic year (i.e. no second semester seniors, or semester abroad students).
- *Section 2 -President*
- This organization shall have 2 Co-Presidents with the duties of calling and running meetings and handling day-to-day affairs. The Co-Presidents shall be responsible for the registration of the Registered Student Organization and all required paperwork for the continuation of the organization (including Start-of-the-Year, Mid-Year and End-of-the-Year packets.) The Co-Presidents will receive all information from the Student Involvement Office from an undisclosed email database. (NOTE: This information is to be used to help your RSO function, so please be sure to share the information with the entire board and organization members accordingly.) The President will help to appoint all standing and special committees. We suggest requiring that the President is a member who has already served on the executive board for at least a year. RSOs can designate co-Presidents; however, only one of the two president must be the RSO's primary contact for e-mails and other notifications.
- *Section 3- Treasurer*
- The Treasurer shall be responsible for all group expenditures and revenues. The Treasurer shall submit all reimbursements to the Student Involvement Office staff for the purpose of the organization. The Treasurer will also maintain all group ledgers. The Treasurer should also be responsible for requesting funds from the allocation board. The Treasurer shall also be responsible for all sales, solicitations, and deposits for the organization.
- *Section 4- Secretary*
- The Secretary shall record the events of all meetings of this organization and shall maintain minutes of those meetings. The Secretary shall take attendance of those present at group meetings as necessary. The Secretary shall serve as the organizations historian with the goal of being able to pass on accurate records of what the group has done over the past year and who was involved. The Secretary should also maintain the membership list and email database. The Secretary will be in charge of cross-chapter communication. The secretary will be the primary contact on Student Central.
- *Section 5- Public Relations Chair*

The Public Relations Chair's primary responsibility is to provide events designed to enhance the social bonds within the chapter. The Public Relations Chair is responsible for coordinating events to interface with other campus groups, member retreats, as well as alumni and advisor events. The Public Relations chair shall be responsible for making posters, flyers, and brochures, updating the web page information, entering information into the University Events web page, and submitting press releases to the appropriate media.

#### **ARTICLE VIII- *Election of Officers***

- *Section 1- Procedure for Elections*
- Elections will be held via environmentally friendly ballots (e.g. electronic ballots that save paper). Elections will be held in April. Candidates cannot vote for themselves. If more than two people are running and there is a tie for first place, there will be a re-vote between the two candidates that tied. If only two people are running and they tie, the senior most outgoing executive board member will cast the deciding vote. Active members are allowed to vote; if a member is not active, under no circumstances will they be allowed to vote. Starting 2019, new executive board members will be initiated on the 1st of May.
  
- *Section 2 - Procedure for Disciplining/Removal of Officers*
- If an Executive Board member is found to be unable to fulfill their responsibilities as an officer, they shall be subject to review for demotion by the other four board members. Following this review, if a majority vote of the Executive Board finds Probation necessary, they may enter a one month probationary period, during which they shall retain all listed responsibilities of their position. At the end of this month, the case will once again be reviewed and a 3/4 vote of the remaining Board members may result in removal of Board status. If this 3/4 vote passes, the Board member will be stripped of their Board status but retain all rights and responsibilities of Member status.
  
- *Section 3 - Resignations*
- In the event of absence, death, resignation, disqualification, incapacitation, or removal from office of any executive board member, an emergency election for the resigned position will take place at the next chapter.
  
- *Section 4 - Officer Transition*
- Officers should be elected in the Spring semester for the start of the fall semester. A spring election will allow time for orientation to take place. By electing in the spring, the former officers will still be around to train new officers. The elections will take place before the last week of school. The date of the elections will be determined by the e-board before the start of the spring semester.

#### **ARTICLE VIV- *Faculty Advisor***

- The advisor MUST be a full time professional faculty or exempt staff person, no part-time/non-exempt, graduate students, alumni, or community members may serve as advisor. A student organization has the right to change their advisor at any time. The role of the faculty advisor is to attend meetings and provide information to members' regarding potential internship opportunities, and provide academic and career advice to members' when necessary.

- The faculty advisor will be chosen if they are passionate about contributing resources to the Fraternity that will aid the professional aspect of the group (e.g. internship opportunities, research opportunities, offering professional advice, etc.) The faculty advisor will be expected to come to at least one meeting to meet the members. The Fraternity will be flexible and work around the schedule of the faculty advisor.

**ARTICLE X- Disbursal of organizational assets should the group become defunct**

- The University of Delaware shall inherit the assets of any Registered Student Organization should the group become defunct.

**ARTICLE XI- Rules for Ratifying the Constitution**

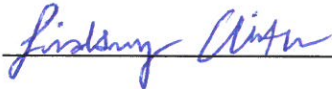
- Simple majority vote of the executive board and approval by the Student Involvement Office is required in order to ratify the constitution.

**ARTICLE XI- Rules for Amending the Constitution**

- Requires a  $\frac{2}{3}$  vote of the entire membership and advance notice to all members of the proposed change.

**SIGNATURES**

**CO-PRESIDENT (Lindsey Airth):**



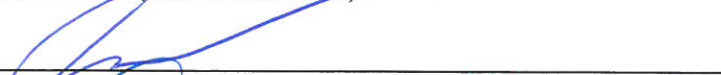
**CO-PRESIDENT (Rachel Cohen):**



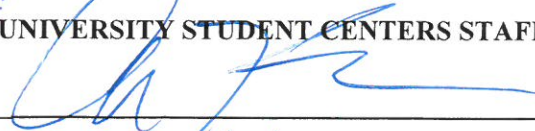
**TREASURER (Julia Damiano):**



**ADVISOR (Dr. Paul Jackson):**



**UNIVERSITY STUDENT CENTERS STAFF (Alex Keen):**



**DATE:** 12/1/17

